

MOREHEAD CITY PLANNING DEADLINES AND MEETING DATES

To be on an agenda, a "complete" Application must be submitted by the indicated deadline. An Application is "complete" when all Code requirements have been met and all applicable fees are paid.

PLANNING BOARD

When: The Planning Board meets the 3rd Tuesday of each month at 5:30 p.m.

Where: Municipal Building Auditorium, 202 South 8th Street, 2nd Floor, in Morehead City

CALENDAR FOR 2010			
Planning Board Regular Meeting (date subject to change)	Deadline is 5:00 p.m. on the indicated date:		
	Rezoning, Text Amendments, and Subdivisions		
January 19	December 22, 2009		
February 16	January 19, 2010		
March 16	February 16		
April 20	March 23		
May 18	April 20		
June 15	May 18		
July 20	June 22		
August 17	July 20		
September 21	August 24		
October 19	September 21		
November 16	October 19		
December 21	November 23		

25 paper copies of all sketch plans shall be submitted plus a PDF or JPEG that can be printed at page-size.

18 paper copies of all preliminary plats shall be submitted plus a PDF or JPEG that can be printed at page-size.

12 paper copies of all final plats shall be submitted plus a PDF or JPEG that can be printed at page-size.

25 paper copies of all site development master plans shall be submitted plus a PDF or JPEG that can be printed at page-size.

18 paper copies of all multi-family site plans shall be submitted plus a PDF or JPEG that can be printed at page-size.

* For all major subdivisions, no final plat mylar will be signed until a digital copy of the plat has been submitted in a DXF or SHP format to the Planning Department, along with a description of the software and coordinate system used (e.g. State Plane, NAD 1983).

ZONING BOARD OF ADJUSTMENT

When: The Zoning Board of Adjustment meets the 4th Thursday of each month at 5:30 p.m., if needed.

Where: Municipal Building Auditorium, 202 South 8th St., 2nd Floor, in Morehead City

CALENDAR FOR 2010	
BOA Meeting Date	5:00 pm Deadline on:
January 28	January 12
February 25	February 9
March 25	March 9
April 22	April 6
May 27	May 11
June 24	June 8
July 22	July 6
August 26	August 10
September 23	September 7
October 28	October 12
November 18 *	November 2
December 16 *	November 30

For all plats, plans, and other supporting materials that are larger than 11" x 17", 7 paper copies shall be submitted plus a PDF or JPEG that can be printed at 8½" x 11" or 11" x 17".