

**TOWN OF MOREHEAD CITY**  
**SERVICE APPLICATION**  
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**Identity Theft Precautions...5/1/09**

In the wake of increasing cases of identity theft the Morehead City Water Department will begin immediately implementing the following steps in order to protect our current and future customers:

1. Any individual opening new service or transferring current service must produce one (1) form of current identification. This form must contain a photograph of the applicant. Faxed or mailed applications must include copies of identification also. Any customer that faxes or mails their information must appear in our office within seven (7) business days of the application date to verify their identity. If they do not appear in our office within seven (7) business days of the application date the utility service will be discontinued until the applicant complies. If within 30 days, after service disruption, the applicant does not appear the service account will be closed.
  
2. Any account changes and inquiries must be done by the account holder(s) only. The customer must provide the last four (4) digits of their social security number and/or their driver's license number. If these forms of identification cannot be provided then no information can be changed or released.

\_\_\_\_\_  
Last Name/Company Name

\_\_\_\_\_  
First

\_\_\_\_\_  
M

\_\_\_\_\_  
SS# or FIN/SIN (Business)

\_\_\_\_\_  
Drivers License#

*(if business, provide owners name)*

Residential Service \_\_\_\_\_

Non-Residential \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

Business/Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Next of Kin/ Not living with you \_\_\_\_\_

Relationship \_\_\_\_\_

Phone# \_\_\_\_\_

Next of Kin/ Mailing Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Applicants Employer \_\_\_\_\_

Service Start Date \_\_\_\_\_

Received Business Operating Guidelines \_\_\_yes \_\_\_No

Rt./Seq. \_\_\_\_\_

Privilege License Paid \_\_\_yes \_\_\_No \_\_\_NA

Work Order # \_\_\_\_\_ Privilege License # \_\_\_\_\_

Customer Service  
Representative \_\_\_\_\_

I hereby apply for water/sewer/solid waste service and agree to abide by the conditions of the Service Agreement.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**SERVICE AGREEMENT,** I hereby make application for water, sewer and solid waste (utility) service to be supplied at the address hereafter described, and hereby agree to pay for this service in accordance with the rates of **TOWN OF MOREHEAD UTILITY POLICY**; which are now, or later may be filed with, proper Regulatory Authorities. It is also understood and agreed that the **TOWN** will require from me, as security for payment for utility service a cash deposit of such amount as it may deem needed for its protection, unless otherwise restricted. The cash deposit to be based on estimated bimonthly consumption, and the **TOWN** reserves the right to require, at its option, an increase of such cash deposit, in the event that my bimonthly consumption exceeds the estimated amount. Such cash deposit will be applied toward any balance owing the **TOWN** for service with any remainder to be refunded to the customer. The **TOWN** reserves the right to discontinue service without further notice, in the event that payment for service has not been received within ten days from date of bill for such service. In the event service is discontinued for nonpayment of bill, service shall not thereafter be furnished said premises until all payments due, and the reconnection fee as provided in **TOWN's** rate schedule be paid. Customer agrees to pay attorney and collection costs in the event of default.